

Board of the East Grand Forks Campbell Library
Minutes from July 26, 2011 meeting

Present: Gary Christianson, Pat Jacklitch, Kay Buckalew, Judi Loer, Sharon Budge, Mike Pokrzywinski and Charlotte Helgeson

Absent: Mary Gail Homstad

Meeting called to order by President Christianson.

- I. Motion to accept minutes by Pokrzywinski with a second by Jacklitch. Passed.
- II. Motion to pay bills by Pokrzywinski and second by Jacklitch. Passed.
- III. Old Business
 - A. Kraus Anderson has reviewed the meeting room roof 4 times and has now passed it on to Mike Spence of their Quality Control. They realize the problem is complex.
 - B. McFarlane is creating an estimate for reprogramming our control system, resetting the minimum VAV box air levels and replacing the VAV controller.
 - C. The meeting room floor has a standing water problem that is unrelated to the leaking roof. The carpet will be removed to check for cracks.
 - D. July 27 is our last Marvels at the library program with Eric O’Dea of the Astronomy Club at UND doing “Explore the Stars.” Aug. 3 & 4 will be the last days of the Young Writers Groups. The Campbell Picnic has over 70 children signed up for Aug. 17 at 1:30 p.m. During the month of August, the library will display its own artwork in hopes that patrons will check out pieces as they are difficult to store.
- IV. New Business
 - A. The library received a complaint concerning the upkeep of our lawn. D. Aker has called Fert-l-lawn to spray for weeds. Trees are on a Public Works list to be removed.
 - B. Code of Conduct Policy was reviewed with a motion by Jacklitch to add “Small children must be accompanied and supervised by an adult to insure their safety and to minimize disturbances to other patrons”. A second by Loer with a unanimous vote updated the policy.
 - C. A verbal complaint was shared by a patron concerning “the library allowing the homeless to hangout all day”. She will be encouraged to fill out a comment form or submit a letter to the Library Board if the issues arises again.
 - D. After review and discussion, the Library Board determined to increase the book materials budget to include e-books in response to numerous requests. This will benefit current patrons and attract new ones. The book line item has remained stagnant for many years. Future concerns include updating library software and maintaining electronic resources.

The next meeting will be Tuesday, August 30, 2011 at 7 a.m. in the Library meeting room.