

Board of the East Grand Forks Campbell Library
Minutes from January 29, 2013 meeting

Present: Gary Christianson, Sharon Budge, Kay Buckalew, Judi Loer, Mary Gail Homstad, Henry Tweten and Charlotte Helgeson

- I. Budge nominated Gary Christianson for President, second by Buckalew. Nominations closed and unanimous vote was cast.
- II. Budge nominated Buckalew for Vice-President, second by Loer. Nominations closed and unanimous vote was cast.
- III. President Christianson welcomed new Council Representative, Henry Tweten to the Library Board.
- IV. Motion to accept minutes by Buckalew with a second by Homstad. Passed.
- V. Motion to accept bills for payment made by Budge with a second by Loer. Passed.
- VI. Old Business
 - A. Dec. Help with your holiday letter – 6 people
Jan. Getting to know your e-reader – 18 people
Classes are 1.5 hours including instruction, hands on time, & questions.
Upcoming classes: Feb. All about your library account; Mar. Computer basics
Patron suggestions: Microsoft Office; another e-reader class; daily tutoring hour
 - B. Estimate for Vandalism repair from Sterling One is \$1,728.46. Charlotte will ask the PD to swing through the Library's parking lot at random times as a deterrent to crime.
- VII. New Business
 - A. Buckalew made a motion to install cameras and recording equipment in the lobby area with a budget of \$2000. Second by Homstad. Unanimous vote. The funding will come out of the Building Maintenance budget. Acquiring a phone for emergency use for the custodian and meeting attendees will be reviewed. In the meantime, mention of the absence of a phone and the responsibility of attendees to have a cell phone available to them will be included in the meeting room waiver/policy.
 - B. The NW MN Arts Council has awarded the library with a \$10,000 grant for programming through August, 2013. The grant will sponsor authors, a writers workshop, presenters for the summer reading program, musician stipends, marketing and supplies for programs.
 - C. The Library is working with Northland College/New Media with their Legacy grant funding. Steve Glischinski, author of MN Railroads, will present Feb. 5 and Arts in the Park will present June 6.
 - D. The Board would like to receive input about placing on 4th St. and 5th Ave. a directional sign for parking at the library. Charlotte will speak to N. Ellis, City Planner, and return with information.
 - E. The south Smokers' Station has been taken down due to public complaints.
 - F. Direction was given to gather information about adding Campbell to the Library's official web address. Charlotte will return with information next month.
 - G. Opticare will be asked to not use the Library's parking lot during tax season.
 - H. Tweten has mentioned the energy savings strategies provided through the Water & Light Dept. A review of the potential will be pursued and reported on at the next meeting.

The next meeting will be Tuesday, February 26 at 7 a.m. in the Library meeting room.