

Board of the East Grand Forks Campbell Library
Minutes from November 26, 2013 meeting

Present: Judi Loer, Sharon Budge, Gary Christianson, Pat Jacklitch, Henry Tweten, Mary Gail Homstad and Charlotte Helgeson

- I. Motion to accept minutes by Loer with a second by Jacklitch. Passed.
- II. Motion to accept bills for payment made by Budge with a second by Loer. Passed.
- III. Old Business
 - A. The wiring is scheduled for outdoor security cameras. The cameras will be purchased and installed in 2014 under an estimate of \$6000.
 - B. Charlotte, Sr. Planner and two Park Maintenance personnel have completed the boiler license class and will be taking the test for a Special License for boiler inspections.
 - C. Andrea has completed a day with the Public High School freshman English classes giving each student a fee-free card. Two days were spent with 5th graders and classroom time with Head Start. The teachers are appreciative and students are excited to hear about the library.
 - D. Pat Jacklitch's name will be forwarded for reappointment to the Library Board. Mary Gail Homstad has completed her 9th year on the Board. Her contribution was strong and will be missed. The Board is considering replacements from the south end of East Grand Forks.
- IV. New Business
 - A. Discussion about Monday holidays included days off for staff. Scheduling will remain the same. No extra days for Monday holidays.
 - B. Charlotte reviewed her visit with Liz Lynch, LARL Director. Ms. Lynch is settling into her new position and sees no immediate change in the direction of the region. They will remain in contact.
 - C. Capital improvements for the library include

2014	\$48,900	Meeting room carpet
2015	\$71,100	Carpeting Workroom, children's section and study rooms
2016	\$180,000	Window replacement
2017	\$71,000	Carpet general area of library

Future items to consider for capital improvements or building maintenance include repairing sliding glass door, replacing staff entrance door and boiler upgrades.

The next meeting will be Tuesday, January 28, 2013 at 7 a.m. in the Library meeting room.