

Board of the East Grand Forks Campbell Library  
Minutes from May 27, 2014 meeting

Present: Judi Loer, Sharon Budge, Pat Jacklitch, Kay Buckalew, Gary Christianson and Charlotte Helgeson

- I. Motion to accept minutes by Jacklitch with a second by Budge. Passed.
- II. Motion to pay bills was made by Budge with a second by Jacklitch. Passed.
- III. Old Business
  - A. Gray Proskiw and engineers will be arriving early afternoon on Thursday, May 29 to do an air exfiltration test. The library will be closed at 1 p.m. through Friday; open again on the weekend.
  - B. A Google Box trial is set up in at the card catalog station. A second one will be up soon for a patron station.
  - C. Budge made a motion to file the state report with the initial findings from the original Evergreen reports. A second was made by Loer. Passed unanimously
  - D. The OCLC Reclamation process is going forward with the final piece of ascertaining our holdings done in-house. There will not be a fee from OCLC. The timeline will extend into July.
- IV. New Business
  - A. The updated Wireless Policy was reviewed. Christianson suggested it be made available on the initial sign-up screen each time a patron connects to the public Wi-Fi. A motion to accept the policy was made by Budge with a second by Loer. The motion was passed unanimously.
  - B. After reviewing a General Ledger Revenue and Expense report, Christianson pointed out a discrepancy in the Percentage available. Charlotte will review these numbers with the Finance Dept.
    1. Concerns for the 2015 budget include downloadable audio, programming supplies and travel, periodicals and general repair and maintenance.
    2. The initial capital improvements discussions are beginning at City Hall. The Library has 2 more years of carpet replacement, 3 more years of savings for window replacement and the direction given by the ongoing research of the roof may include changes to the exterior or HVAC system.

The next meeting will be Tuesday, June 24 at 7 a.m. in the Library meeting room.