

Minutes from June 30, 2015 Board Meeting
Board of the East Grand Forks Campbell Library

Present: Pat Jacklitch, Therese Tiedeman, Anne Temte, Sharon Budge, Henry Tweten, Gary Christianson, Karl Ohrn and Charlotte Helgeson.

- I. Meeting called to order. P. Jacklitch made a motion to accept the May regular meeting minutes with correction, second by S. Budge. Passed unanimously.
- II. S. Budge made a motion to pay the presented bills, second by T. Tiedeman. Passed unanimously.
- III. A. Temte introduced Karl Ohrn. He will be filling Temte's vacated term as Board member. Ohrn works at NCTC as Academic Coordinator.
- VI. Old Business
 - A. The contract for Evergreen support provided by INITD, LLC came in at \$12,000 for a year with a start date of July 18, 2015. The original bid was \$10,000. Other providers were surveyed with a low estimate of \$15,000. P. Jacklitch made a motion to authorize the INITD contract. A. Temte made a second. Passed unanimously.
 - B. Helgeson reviewed major changes and concerns regarding the 2016 Proposed budget. Repairs and Maintenance included Boiler inspections and lawn care contract. Other Professional Services included OCLC and Evergreen Support. There is more Education and Travel monies for programming to support the Coordinator's work. A separate line for Electronic Materials will be added to Circulation which causes a rebalancing of the Book line item.

Number of hours open was compared to libraries of similar size and were found to be on the high side of average. Staffing will be discussed in July.
- VII. New Business
 - A. The collection is being weeded to maintain the growth and change in materials. The process will involve moving materials to different locations and interfiling formats.
 - B. Eagle Electric has found that there is no emergency lighting in the general area of the library and that the one outside location for a light does not include a fixture and was never wired.

The next Board meeting will be held, July 28 at 7:15 a.m. at Seasons Restaurant.