

Minutes from February 28, 2017 East Grand Forks Campbell Library Board meeting

Present: Sharon Budge, Therese Tiedeman, Zach Finney, Karl Ohrn, Henry Tweten, Jeff Westrem, Ryan Moe and Charlotte Helgeson

- I. The meeting was called to order by President Tiedeman.
- II. Minutes were reviewed. A motion was made by J. Westrem to approve, second by K. Ohrn. Unanimous vote.
- III. February bills were reviewed. A motion was made by S. Budge to approve with a second by J. Westrem. Unanimous vote.
- IV. Old Business

A. Springstead has created and pointed the Public Services Librarian job description. A question came up as to lowering the Masters education level due to the director having a Bachelor's degree. A motion was made by H. Tweten to approve the job description as submitted with a required Masters Degree and grade 17. A second was made by K. Ohrn followed by a unanimous vote.

B. Charlotte contacted the state library to discuss legacy funding. It was suggested that a recommendation of a change in language to the Arts & Cultural Heritage Bill be discussed with Jami Trenam, Legislative Chair of the Arts & Cultural Heritage Committee and Amy Boese, MLA President. Charlotte will follow through on this.

C. The EAPC HVAC System Study was shared with the Board. Administrator Murphy, Charlotte, Derrick Lunski, Mark Bohlman and Wayne Dietrich from EAPC reviewed the report together. An immediate fix to the exterior venting pipes is in the works to prevent hot, moist air from getting in the soffit vents. Cost estimates will come forward for the Study's recommended Priority One work.

VI. New Business

A. There is no funding for the Summer Reading Program. Charlotte has reached out to local businesses that have supported programming in the past. The challenge is timing and reworked eligibility requirements. There is difficulty with booking presenters when funding is tentative. Similar concerns are coming forward for R.A.L.F. and Tinkertown.

B. The Board reviewed requirements for board members. S. Budge made a motion to change the East Grand Forks Campbell Library Board By-Laws to read:

Article 3: BOARD MEMBERS

The Library Board is the administrative and policy determining body for the library. It formulates the program of service with the advice and help of the Library Director and oversees the funds for carrying the program out. The majority of the 7-member Board will be City residents. One Board Member will represent the City Council. One Board member may live outside the City limits but within the ISD #595 School District boundaries.

K. Ohrn seconded the motion. The vote was unanimous.

Next meeting will be held on March 28, 2017 at 7 a.m. in Seasons Restaurant.