

East Grand Forks Campbell Library Board Meeting Minutes
January 29, 2020

Present: Therese Tiedeman, Pat Hell, Jeff Westrem, Dale Helms, Ryan Moe, Dennis Bona and Charlotte Helgeson

- I. The meeting was called to order by T. Tiedeman. P. Hell made a motion to nominate Therese Tiedeman as president. Second by J. Westrem. Motion to close nominations by D. Bona with a second by R. Moe. Unanimous vote.

D. Helms made a motion to nominate Ryan Moe as vice-president and close nominations. A second by J. Westrem. Unanimous vote.

A motion by T. Tiedeman to hold regular monthly meetings on Thursdays at 8 a.m. in the Campbell Library with a review in April after tax prep season has ended. A second was made by P. Hell. Unanimous vote.

- II. J. Westrem made a motion to approve the Minutes. A second was made R. Moe. Unanimous vote.
- III. Bills from December 2019 and January 2010 2020 were reviewed. A motion to approve payment of bills was made by R. Moe with a second by D. Bona. Unanimous vote.
- IV. Old Business
- A. A Library Aide position will be opening up in the near future as a current employee will be moving out of town. A Work Experience candidate is being vetted by the county for a position at the library.
- B. Charlotte reported that steam was used to clear the snow from the radius roof over the large meeting room. There is less melting in the closet, but the dripping continues on sunny days.
- Two sinks and one toilet are still not functioning in the public restrooms. Estimates are being obtained for replacing the automatic faucets and flusher.
- The windowsills in the main library are being wiped down 3 times a day as the frost builds on sub-zero days. R. Moe reminded the board of a window replacement experiment that was not completed. Charlotte will gather information on moving forward with more window work.
- C. The Library is hoping to receive some feedback on the new website as to the changes and additions.
- V. New Business
- A. The Library has closed 3 days for snow days. A Sunday (Charlotte closed), Monday (Admin closed) and a Saturday (Charlotte closed).

- B. AARP tax prep days will be Saturdays, 10-2; Wednesdays and Fridays 9-3. Opticare and Edgewood have been informed of parking restrictions on those days.
- C. Lutheran Social Service Caregiver and Companion Services has been set up as a new Program Partner. They are open to the public to help give support to caregivers in the community.
- D. New tech from the 2019 Small Tools & Equipment budget is installed and waiting electric to finish. A new receiver in the Large Meeting Room; new TV/AV in Tech Room and the TV from mobile cart installed in Study Room C.
- E. Lisa Christianson has resigned from the Library Board officially January 31, 2020. She shared her appreciation for the talented individuals on the Board. The Board noted they will miss her input.

The next meeting will be Thursday, February 27, 2020 in the Large Meeting Room.