

East Grand Forks Campbell Library Board Meeting Minutes

October 27, 2021

Present: Therese Tiedeman, Ryan Moe, Jeff Westrem, Jennifer Dahlen, Renee Mabey, Dale Helms and Charlotte Helgeson

- I. President R. Moe called the meeting to order.
 - II. A motion to accept the September Minutes was made by J. Dahlen with a second by J. Westrem. Unanimous vote.
 - III. A motion to approve bills was made by R. Mabey with a second by T. Tiedeman. Unanimous vote.
 - IV. Old Business
 - A. Linnea Benton started work yesterday. Only 2 part-time apps were received and one pulled out because of being a 3-sport student. Another high school student who has a history of attending library events has applied. J. Dahlen made a motion to hire one Circ Aide at Grade 2 Step 1 and one at Grade 2 Step 4. A second was made by R. Mabey. Unanimous vote.
 - B. The ARPA expenses submission was immediately reimbursed by the State Library Services. \$2,000 has been put into Content Credit for e-materials and will be tracked for the next reimbursement cycle.
 - C. EventKeeper, our Room Reservation software, is fully online. Patron self-reservations will be the next step.
 - V. New Business
 - A. The Friends Book Sale will be held Friday and Saturday, Nov 5-6. The Fiber Guild will be installing their art exhibit on that same Saturday. Volunteers are signing up to work the weekend.
 - B. The City's insurance company has evaluated city building roofs. The Library's roof has an estimated \$3,000 in damage. A motion to gather quotes on repair and installing a heat tape was made by R. Mabey with a second by J. Westrem. Unanimous vote.
 - C. The Calligram Collaborative mural designed by Trey Everett and the public has been installed at the Tech Room windows.
 - D. Hybrid programs was discussed. J. Dahlen stated that a virtual meeting cannot be recorded unless all involved have signed waivers. Helgeson was hoping to decrease some of the hours spent by the Program Coordinator recording virtual events.
- A motion to adjourn was made by T. Tiedeman with a second by J. Dahlen. Unanimous vote.

The next regular meeting will be Wednesday, November 24 at 8 a.m. in the Large Meeting Room.