

Board of the East Grand Forks Campbell Library  
Minutes from August 31, 2010 meeting

Present: Gary Christianson, Judi Loer, Pat Jacklitch, Mike Pokrzywinski, Mary Gail Homstad, Sharon Budge, Kay Buckalew and Charlotte Helgeson

Absent: None

- I. Motion to accept minutes was made by Jacklitch with a second by Loer. Passed.
- II. Bills were reviewed with a motion by Pokrzywinski and second by Buckalew to approve. Passed.
- III. Old Business
  - A. Building Maintenance
    1. JLG has arranged to have Jamie Dietzler of Bergstrom Electric do a Thermal Imaging analysis of the Library's roof as soon as there is 30 degree temperature difference from inside to outside temperature.
    2. Estimates will be gathered for carpet cleaning
    3. The public restroom doors are too heavy for handicapped patrons. Complaints have been filed. Options are 1) add handicapped buttons, 2) replace with lighter doors or 3) remove doors. Helgeson will check codes and prices on options.
  - B. 2011 Budget
    1. Proposed budget includes not filling 20-hour Library Aide position. Open hours will not have to be adjusted, but cross-training of staff will have to take place. There will be a minimum staff level in the evenings.
    2. Board reviewed open hours. An hourly assessment will be done when winter hours begin September 7th.
    3. City Administrator Huizenga will present a proposed 2011 Budget at a Council Work Session, August 31, 2010.
- IV. New Business
  - A. Spanish Camp was a success with new speakers and children from Hispanic backgrounds. As an offshoot of the camp, we will start Hora de LIBROS with volunteer Isabel Rhen on Tuesdays at 3:30 for 3-5<sup>th</sup> graders.
  - B. Public Art 101 – a day-long free workshop put on by the Northwest Regional Development Council working with public entities and artists. Board members are encouraged to attend on Monday, September 27. Agenda and registration will soon be online at [nwrdc.org/arts](http://nwrdc.org/arts). Two staff will attend.

The next meeting will be Tuesday September 28, 2010 at 7 a.m. in the Library meeting room.